

Equality of Access

In a web browser go to: bit.ly/equaccess

Download on your phone: *Microsoft Translator* from the Google Play or Apple App stores

Vision

Create more productive, engaging and inclusive learning environments with Microsoft Education

 <p>EMPOWER STUDENTS TO DO THEIR BEST WORK</p>	 <p>ENABLE TEACHERS TO ENGAGE EVERY LEARNER</p>	 <p>ENSURE EQUITY AND INCLUSION IN SCHOOLS</p>
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Potential



2 - Office 365 Potential

Tools



3 - Microsoft Tools to Meet Vision

Anonymous Accessibility

Learning Tools Availability

Read Aloud and word/line highlighting	OneNote Desktop ★	OneNote Online	OneNote App ★	OneNote iPad	Word Online	Word Desktop ★	Word Mac	Word iPad	Outlook Web	Outlook Desktop ★	Office Lens iOS	Edge browser ★
Spacing and Font Size	OneNote Desktop ★	OneNote Online	OneNote App ★	OneNote iPad	Word Online	Word Desktop ★	Word Mac	Word Ipad	Outlook Web	Outlook Desktop ★	Office Lens iOS	Edge browser ★
Syllables	OneNote Desktop ★	OneNote Online	OneNote App ★	OneNote iPad	Word Online	Word Desktop ★	Outlook Web	Edge browser ★				
Parts of Speech	OneNote Desktop ★	OneNote Online	OneNote App ★	OneNote iPad	Word Online	Outlook Web	Edge browser ★					
Line Focus	OneNote Online	OneNote App ★	OneNote iPad	Word Online	Outlook Web							
Picture Dictionary	OneNote Online	OneNote App ★	OneNote iPad	Word Online	Outlook Web							
Dictation	OneNote Desktop ★	OneNote Online	OneNote App ★	Word Online	Word Desktop ★	Outlook Desktop ★	PPT Desktop ★					

4 - Learning Tools by App

Dictate

The image displays the dictation interface in Microsoft Office. On the left, a dropdown menu for 'Dictate' is open, showing a list of languages: Chinese (PRC), English (Canada), English (United States), Spanish (Mexico), Spanish (Spain), Preview Languages, English (Australia) (highlighted), English (India), and English (United Kingdom). In the center, the text 'aBbCc AaBbCcC AaB' is shown with various text formatting options like 'leading 1', 'Heading 2', and 'Title'. On the right, a 'Dictate' button with a microphone icon is visible. Below this, a 'Message (Rich Text)' toolbar is shown with options for 'Protect', 'Do Not Forward', 'Assign Policy', 'Follow Up', 'High Importance', 'Low Importance', and 'Dictate'.

Translator



Microsoft Translator

Smartphone apps for in-person, multi-device translation for two or more participants, speech or text

10 speech languages and 63 text languages

Up to 100 participants at the same time

Free Apps on iOS, Android, Windows UWP, PowerPoint and web.

<https://translator.microsoft.com/help/education/>

5 - MS Translator

Editor

Editor Overview Pane: Find & Fix the issues you care about

1. A categorized Overview of writing enhancement opportunities
 - **Corrections** are issues you're strongly advised to fix
 - **Refinements** give optional advice on stylistic or situational matters
 - **Counters** and **Checkmarks** track progress & celebrate achievement
2. Draws attention to elements of Good Writing
 - Gives students a dashboard for **self-assessment**
 - Gives teachers a scorecard to drive **learning goal conversations**
 - Presents the **breadth and depth** of checks in a manageable way
3. Flexible Workflow choices let you spend time purposefully
 - Scrub the **whole document** linearly – or a **Category at a time**
 - Fix in a recommended **sequence**: Spelling > Grammar > Refinements
 - Focus attention on Categories important for your **Writing Goals**



6 - Word Editor Overview

Training Links

[**MEC Course Accessibility**](#)

[**MEC Course Empower Every Student**](#)

[**Microsoft Accessibility Overview Video**](#)

[Microsoft Accessibility Overview PowerPoint](#)